

TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: August 10, 2020**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:35 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and June Vogel town clerk are in Community Center room 4 with 6 community members in attendance. Marion Janssen town treasurer in attendance via Zoom.us and 6 community members attending via Zoom.us. Tim Clark is absent.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, August 8, 2020 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
6. **Discussion /Action Items:**
  - a. **Fire Chief's Report** June 2020 - 19 ambulance calls and 4 fire calls. July 2020 - 19 ambulance calls and 5 fire calls. Revenue is less in 2020 due to COVID and there being less calls. The power cot installation was complete today.
  - b. **Review 2nd quarter Room Tax receipts and Chamber Room Tax expenditures.** No questions for Penny or Marion.
  - c. **Review 2019 financial audit.** Recommendations from audit. 1) With three people to signing checks, get checks with 3 signature lines. 2) Give the board a report at end of each month to include payroll activity. 3) Letter on file request for legal representation. Motion by Ritter to accept the report from auditors, Peterson Metz, for the audit year 2019 and also authorize the chairman to send out legal representation letters to auditor and attorney; second Swenson. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
  - d. **Reappoint Sue Kessro to the St. Germain Housing Authority for a 5-year term.** Motion by Christensen at appoint Sue Kessro to the St Germain Housing Authority for a 5 year term; second Cooper. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
  - e. **Consider reactivating the SOB Committee for the purpose of exploring appropriate SOB signage ordinance provisions.** Committee had appointed signage to Josh Reese with Sally Reuling asking about it. Discussion on reactivating committee. Have Ted explain to committee why signage was left out of the ordinance that was adopted. The committee is recognized as still being functional. Motion by Christensen to reactivate the SOB committee and appoint Mr Ritter as new chairperson; second Swenson. Discussion: Does this only pertain to SOB or all other sign ordinance drafts. If signage is to still be addressed, would have to be a second ordinance. Will explore all premises of draft ordinance, committee will discuss and make recommendation to town board. By roll call vote: Swenson- yes, Cooper – no; Christensen – yes; Ritter – yes.
  - f. **Consider adopting a resolution in support of a Lakes Committee WDNR grant application for a Found Lake I-LIDS camera installation.** Applying for DNR grant to assist Found Lake association for an I-LIDS camera. Association is not certain if they are eligible for grant funding or if it makes sense to apply for the grant. A preliminary grant application needs to be submitted by September 2. There is money for project in lakes committee account and it is being held for this project. Motion by Ritter for the Town Board to adopt SG-20-08-1 Town Lakes Committee grant application authorization; second Swenson. Discussion: Has the DNR changed mind on I-LIDS camera due to legal reasons? They still are not certain. Can grant

money only be used for camera or other uses? The grant money has to be used for specific project if awarded. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.

- g. Appoint a Zoning Committee member to complete Gerry Hensen's term.** Gerry Hensen is not meeting the requirements of the committee, due to personal and computer issues. Motion by Christensen to appoint Kalisa Nampel to complete Gerry Hensen's term which will end in 2021; second Cooper. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
- h. Authorize the purchase of three aluminum "Electric Motors Only" signs for the Deadman, Little Bass and Shannon Lakes boat landings.** Town Board voted on Ordinance Chapter 19 in May; enforceable at every landing that it pertains to has to have a local ordinance sign and explains the content and references of the ordinance that it applies to. Alma, Little Saint and Big Saint Lakes will be developing their own signs. There is no organization for Deadman, Little Bass and Shannon Lakes. Funding to come out of Lakes Committee account for these 3 signs. Motion by Cooper to authorize purchase of three aluminum 'Electric Motors Only' signs for Deadman, Little Bass and Shannon Lakes boat landings with the color and style up to designer and funds from Lakes Committee account; second Swenson. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
- i. Approve MSA Contract for the engineering of Peterson Road reconstruction.** Contract for design phase \$30,000 and construction services phase \$17,000; approval would be for \$47,000. Are the community members on Peterson Road okay with future tree work needed? All trees that need to come down have not been determined, waiting for final report. Where does Peterson Road fall in the WISLR report, is it in the order to be completed? The WISLR report only tells condition of road, not what road needs to be replaced. Concern is that when the results are received and shows i.e garage in right away, now citizens say they don't want the changes and want to leave it the way it is OR once we commit the \$30,000 will we do the road to complete what needs to be done. Also once the report is received will Peterson Road residents present to the board with more concerns. Perhaps getting area surveyed prior for residents to see visual. Mr Christensen will get more information together for comparison to other town roads. Motion by Ritter to table until more information on cost comparison to other projects; second Cooper. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
- j. Approve for adoption and public review amendments to sections 1.1, 1.2, and 1.3 of the Zoning Ordinance.** Zoning committee would like to move the adoption of these provisions forward to get approved at the county level at the same time of the SOB ordinance. Motion by Ritter to table to a future meeting; second Cooper. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
- k. Approval of past meeting minutes.** Motion by Cooper to approve the meeting minutes of 08/06/2020 Special Town Board meeting as presented; second Ritter. Discussion none. By roll call vote: Swenson- abstain as he was absent, Cooper – yes; Christensen – yes; Ritter – yes. Motion by Ritter to approve meeting minutes of 08/06/020 be rescinded and this item be placed on future meeting due to not all board members receiving a copy of the minutes; second Cooper. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
- l. Treasurer's Report. Bank Account Balances: Balance General Account as of 07/31/2020:** \$120,589.41; Room Tax Account \$60,461.39; Lakes Committee Account \$10,358.31; Skateboard Park Fund \$2,849.62; Bike & Hike Trail \$42,838.74; mBank Money Market \$77,576.74; Playground Equipment Fund \$1,502.53; Public Works Equipment Fund \$60,082.97; Fire Department Restricted Account \$37,127.19; Fireworks Donation Account \$3787.64; Hometown Bank Ambulance Acct \$6575.37; Fern Ridge Trail Savings \$5,873.58; Road Work Savings \$557,821.32; Cemetery Savings Account \$77,378.98 Community Development Account \$53,658.19; Golf Course General Account \$287,256.09; St. Germain Ambulance Fund \$222.18; Awassa Trail Fund Savings \$8,353.20; Fire Dept. Donation Account \$788.16.

- m. **Payment of bills.** Motion by Swenson to approve bills as presented with the additional of 2 additional bills; second Christensen. Discussion none. By roll call vote: Swenson- yes, Cooper – yes; Christensen – yes; Ritter – yes.
  
- n. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to discuss the purchase of a piece of property that has bike and snowmobile trails on it. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Closed session did not take place as information was not ready for meeting.
  
- o. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.**
  
- 7. **Report of the Standing Committees - Not discussed**
  - a. **Independence Day Celebration Committee** No report.
  - b. **Lakes Committee** For the past year has been working with Sheriff Fath in hopes of developing a program to increase boating law enforcement at least on Big Saint and Little Saint Lakes. Letter from Sheriff Fath indicating this will not happen, due to not enough man power. Town of Manitowish Waters contracted with an LTE, perhaps we want to talk to them. Off the table to have this in place for 2021.
  - c. **Non-Motorized Recreational Trails Committee** Trails are being used heavily. Working on permit for Fern Ridge storm run-off. Looking at adding another additional trail to Awassa, will be going to bid soon.
  - d. **Parks and Recreation Committee** Mr Clark is not here.
  - e. **Zoning Committee** None
  - f. **Sexually Oriented Business Committee** None
  
- 8. **Reports from Lake Districts and Other Organizations - None**
  
- 9. **Next Regular Town Board Meeting Date – Monday, September 14, 6:30 PM, Community Center Room #4**
  
- 10. **Adjourn:** Mr Christensen adjourned the meeting at 7:55 pm

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<hr style="border: 0; border-top: 1px solid black; margin-top: 0;"/> Chairman	<hr style="border: 0; border-top: 1px solid black; margin-top: 0;"/> Supervisor	<hr style="border: 0; border-top: 1px solid black; margin-top: 0;"/> Supervisor
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